



Board of Directors Meeting
Quorum: 11 people

Event: ANT Board Meeting
 Date: Wednesday, July 26, 2006
 Time/Loc: 7PM. ANT office
 Minutes submitted by Sharon Repka.

Attendance: 8 Board member and Executive Director
 (Our Executive Director does not count toward quorum)

		Attendance
Judy	Acquaro	x
Jim	Coplen	x
Leslie	Ferguson	
Bill	Hartman	x
Gail	Herendeen	
Bob	Kennedy	x
Lori	Keys	x
Barbara	Krisher	
Art	Mandelbaum	x
Scott	Miller	
Mark	O'Shaughnessy	
Debbie	Probst	
Lynn	Reecer	x
Sharon	Repka	x
Jane	Schmitt	x
Stephanie	Schultz	
Gregg	Walbridge	
Bill	Zielke	

Contacts for e-newsletter:

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I. Guests to attend board meeting

Bill Hartman, Welcome to the board!

Bliss Cook, summer intern

Becky Richhart, Language Arts teacher doing a 4-day externship w/us this week.

II. Consent Agenda: Includes items that are standard, noncontroversial, and/or self-explanatory can be consolidated and approved with one motion and vote.

[Approved.](#)

Minutes of Board Meeting. Date: June 27, 2006

Financial report: see attached Balance Sheet & P&L statement.

III. Announcements:

Miles of paved trails, total (Lori): 3.5 miles

Dollars raised to date, total (Jane): \$1.18 million

Cash in the bank, total (Jane): \$585,866

Endowment: Funds allocated (Jane): this will be figured at the end of the year and therefore will not be seen on future monthly updates.

Total Committed Projects by other entities. This number does not include misc. in-kind donations. See "committed project table" (Lori): 20.5 miles, \$3.6 million

New donors: update not available by deadline

Gates' Memorials to –date: \$15,160. Kathy Gates will advise as to how Memorials to Jim will be recognized on our donor list.

SACS Liability: The liability to SACS has been removed but shows-up as an "InKind" Income item on the P/L statement since the liability was incurred in 05.

Bill Hartman (Lynn): I am very pleased to tell you that Bill accepted our offer to join our board of directors. Lori has been working with Bill a great deal these past months on the Amber and Eggeman Rd. projects and has many good things to say about him. He is very enthusiastic about building trails in Allen County and I think that he will be quite an asset to our board.

[Gail needs board to be better about RSVPing and updates!](#)

[Lynn attended Boards Access Theyself workshop and thought it was worthwhile.](#)

Art/By-laws: Copy of bylaws handed out with modifications being suggested for approval by board. Consider changes at this meeting, vote for change at next. Section 4.9 provided the most discussion – term limits.

IV. Discussion/Vote: Summarize discussion, state plan & action on a certain item (ie, major board decisions, approval to take the next step in planning, etc.)

Scott Road bids came in July 21. Six contractors were invited; 3 submitted bids: Brooks \$181,300, T-E inc. \$198,439 and Wayne Asphalt \$186,000. Bid prices do not include cost of bridge. We will give an allowance of \$40,000 per research done by the LandPlan Group.

Construction Committee: Art suggested creating this new committee to bring recommendation to the board at meetings. Lynn appointed Bill, Bob, Gregg, Lori.

T-E contract for **Eggeman**, with additions of erosion control plans, Rule 5 permitting and construction staking. In June the board approved a contract not to exceed \$155,000. After receiving needed engineering information from Landplan, T-E submitted a total price of \$158,398.

Software (Lynn): We need to verify exactly who is going to lead the new software set-up process and make sure that they work with our accountants at BKD to integrate it correctly with our financials.

For your review (Lynn): I will be passing out 2 studies from the IU Center for Philanthropy that I need for you all to read before our planning meeting in August. I am concerned that our low overhead is limiting our organizations' effectiveness, which is the title of one of these studies. Now that we have secured over \$4.5 million dollars of committed projects and donated dollars, I believe that we must discuss the infrastructure needs we will require to support the over 20 projects that this affords us.

- **Overhead:** Lynn introduced article regarding overhead \$ and recommends hiring a support person. Board approved moving forward to create a job description.

Treasurer Duties (Lynn) : I will be forwarding an email from our not-for-profit accountant from BKD, Wally Wetherhill regarding the growth of our treasurer's duties. Please read this for discussion Wed. Basically, he advises in this email that we have grown so much that we should no longer put so much responsibility on a volunteer treasurer. Jane has had to work approximately 30 hours a week now for many months to maintain our bookkeeping. I feel that it is now time to outsource some of her duties in order to maintain the strong financial management system that Jane established for us. **Outsource work for Jane:**

- Art suggested hiring a CPA on an hourly basis for a more cost effective solution instead of BKD.
- Gail suggest, via e-mail: we need to recognize the donation BKD has given in terms of cash and in-kind hours. To hire a non-BKD CPA may

not be the best decision based on their strong support BKD has given thus far.

V. Project Updates (Lori)

Eggeman Rd. – Contract being finalized with T-E Inc. Construction start date will be determined by approval of permits from IDEM & IDNR, and by finalization of ROW documents with Chambers and Probst. County ROW hand delivered deed work to Probst for signature and is awaiting return; County will follow up. Lori K drafted letter from ANT and County Hwy Dept. to assure Chambers that future developers will not be impeded by the trail on the property. Chambers deed work is being completed. Construction start estimated September 1.

Scott Rd. – City made offer for Hippensteele property on July 18. Shores of Rock Creek easement is complete. Lori is working with City ROW to finalize Sunrise Methodist Church easement donated to the city. Bids came in July 21. Construction start will be determined by finalizing Hippensteele property and getting erosion control approval; estimated construction start September 1.

Liberty Mills Rd. – Waiting on design engineering from Landplan. Will need ROW or easements from 3 properties. Met with Tazian Enterprises (Woodlands of Liberty Mills) July 20 and am working with City ROW on all issues.

Homestead Rd. – Aqua Indiana (Bill Etzler) and engineering firm MSKTD (Pete Keelan) recommend constructing in 2007 due to settling that needs to occur after Aqua Indiana's work in order for the trail to be installed properly. MSKTD is donating ~\$15,000 of engineering work for this project. This piece was included in the Safe Routes to School grant application. Henry Nadjeski agreed to help Lori send a letter to all homeowners along Homestead whose frontage could be impacted by the trail. Projected construction March/April 2007.

Covington Road Trail – kickoff meeting w/INDOT held July 12. City of Fort Wayne must serve as Local Public Agency (LPA) and direct the TE process. Dave Ross is beginning the consultant selection process w/INDOT and including ANT in the process. Mike Fitch will be the INDOT project manager. Projected construction: spring 2008.

Aboite Center/Dickie – working closely with the County and DLZ on this federally-funded road project beginning in 2008. Bill Hartman approved adding a trail along the realigned Dickie Rd as part of this project.

Signage project – on hold until Eggeman, Scott, Liberty Mills go into construction. Need to finalize conceptual project with Landplan & Baldus Co., and then would like to send RFP's to hire a firm to produce construction documents for all of our signage.

Trailhead project – Met w/Larry Weigand July 20. He is drafting a design. I would like to base the design on the 2005 drawing but lower the maintenance needs and add more perennial plants, and also look at cost savings. Met with Schenkel Shultz and they are interested in providing in-kind design work for trailheads in general.

Towpath – working with Greenway Consortium, Eagle Marsh and City to plan for the design/construction of Phase IV. Eagle Marsh owns the piece from

Verizon to I-69 and NRCS has an easement; our funds raised for Gwys Consortium will help to purchase this easement for City of FW, so that we can pave the trail and have City take on maintenance/liability. Need to determine if City or County will maintain Phase IV? DLZ will deliver feasibility study for Phase IV and US 24 crossing on July 25.

VI. Roundtable/FYI: Summarize the status of each area/department. This includes general information that is not really an announcement.

Office renovation: Felderman Construction quoted \$15,000 for office renovation. Sharon will get another quote from Court Newcomb. We would like to finish the space where Jane works because (1) that area does not have any temperature control and will be quite chilly come winter, and (2) Mark's files need to be in a locked, closed area, which we currently have taken over. The renovation is simple, a file closet for Mark, and carpet, paint and heat, with the addition of a door from our current work area into the new space.

Regional coordination:

- o Lori agreed to serve on the steering committee for a NE Indiana regional trails charette in November 2006

Design/Engineering for 2007: Storrow Kinsella Associates will attend the ANT September board meeting to discuss an in-kind study to make the Village at Coventry bike/pedestrian friendly.

Summer intern – Bliss Cook's last day will be August 8. She has been a tremendous help in the areas of office management, public outreach, volunteer coordination, and new ideas for health/fitness initiatives. She has directly assisted Lori, Jane, and Lynn in numerous projects. Her last 2 weeks will be spent making fundraising calls to prepare for fall and assisting Lori with project reporting for all ANT projects in progress. (See sample project report. These will be utilized for project partners and potential donors.)

August planning meeting (Lynn): Bill Zielke will facilitate our August planning meeting, (because he is very good at this kind of thing!)

Neighborhood Assoc. Meeting success (Lynn): This is pretty neat: I had a man into our office last week that I met at one of the neighborhood presentations. This one was for Inverness Lakes. He (Rick McCambell) is going to give us \$25,000 this year BUT wants to use it as a match for his neighborhood, getting as much participation as possible out of Inverness Lakes. Isn't that amazing? What a great idea. He also said that he would almost guarantee that he would give that much again next year too. So, the message here is that getting our message across at these neighborhood association meetings can really pay off. Congratulations to Judy Dusman and Sue Brown for getting this campaign off the ground and running.

Covington Lakes Estates: This neighborhood is adding a connector piece of trail that is being paid for by CLE Assoc. There is a family there who would like to donate funds to go towards the addition of a "link" to our trail system. They would like to give to ANT (so they can write off the donation) but have the CLE

neighborhood benefit. If every neighborhood had ANT/Lori handle the links, she could easily have 50 neighborhood projects in addition to everything else. Thus the concern about setting a precedent..... So we are recommending having the neighborhood assoc handle the project and have neighbors donate to their association. If they can't write off the donation, so be it.

Finance Committee: Wally Wetherill (BKD) suggested forming a finance committee. Jim Coplen will head this.

Sharon

- **J. Edward Roush Mountain Bike Trail/Huntington:** I have met with the property manager of the DNR facility and the Army Corps of Engineers regarding the safety of mountain bike cyclists using this course. (This is where Dr. Gates was killed.) We have a idea for a solution and are working with INDOT regarding a ROW issue to begin the process of this change.
- **Hector Garcia:** Hector is a local artist (sculptor) and professor. He has suggested creating a sculpture in Ron's memory. Lori and I are working with him to find the appropriate location and funding for this project.
- **Dr. Gates Memorial:** There are several doctors that are working with Lutheran towards naming the bridge (across W. Jefferson) in Dr. Gates memory. We are still waiting for the study on this project and will work with Lutheran towards its completion.

VII. Roundtable items, in need of a discussion (but not a vote). The green arrows will help flag these items for the meeting.

New Property (Jim) SACS has closed on property just west of Covington Elementary School. We now have potential to continue the trail further west and maybe tie it back into Bridgewater??

Bill Brown (Lynn): I think Sharon should invite Bill Brown to our September board meeting. OK with you all?

Attendance (Lynn): Please let me know by August 1st, if you do not think you can committ to our by-laws requirements that Gail sent to you last month. Recently, low attendance has become a problem at board meetings preventing us from making quorum for the first time since we began in 2003. If you cannot commit to the attendance requirement of making 2/3 of the monthly board meetings due to conflicts with your other committements but would like to stay involved, then we can offer you an advisory committee position if that would interest you.

VIII. Calendar

Event: 2nd Annual Bike About Aboite

Date: Saturday, September 9

Time: 50-mile tour at 8am and 10-mile Fun Ride at 10am

Location: Rides start and end at Homestead's Ninth Grade Academy on Aboite Center Road.

Events: ANT Board Meetings will be at 7:00 PM in the Aboite New Trails Office.

Wednesday, August 23: 6:00 PM,

Aboite New Trails Office for pizza & Strategic Planning

Wednesday, September 27 @7 PM

Wednesday, October 25 @7 PM

Wednesday, November 15 @7 PM

December to be determined.

IX. Hand-outs

Committed projects table (Lori)

Financial statements (Jane)