

Aboite New Trails  
 Board of Directors Meeting & Final Strategic Planning Session  
 Wednesday, November 15, 2006  
 6:30 PM

**Pre-meeting reports provided by:**

		RSVP	Pre meeting update (if blank, no response)	Attendance
Judy	Acquaro	No	No update	
Jim	Coplen	Yes	No update	
Leslie	Ferguson			
Bill	Hartman			
Gail	Herendeen	No	On leave	
Bob	Kennedy			
Lori	Keys	Yes	included	
Barbara	Krisher	No		
Art	Mandelbaum			
Scott	Miller			
Lynn	Reecer	Late arrival	included	
Sharon	Repka		included	
Jane	Schmitt			
Stephanie	Schultz			
Gregg	Walbridge			
Bill	Zielke			

**Guests to attend board meeting:**

Attendance:

**I. President's Report – Lynn**

**Minutes** to approve of Board Meeting Date: 9-27-06

**Great press conference, Sharon!** It was just terrific.

**Board Meetins for 2007:**

- o **summer meetings.** Keep them on Wed or move due to concerts in the park?
- o See calendar below for 2007 dates

**Go over phases on map and donor rec. as we go into Phase II.** Any changes needed? Input from the board. (iel, Donor Rec in Phase II press releases still for \$5K?)

**\$1.5 million state/city funding just received:** need to review the funds and how we plan to use it. We all need to be on the same page and there is confusion amongst us regarding this. In the future, we need to have "key points" that we all go over before big announcements and the Exec. Committee will ensure those are established and communicated to all beforehand.

**Evaluation form for Lori's year-end review in January:** I will send this to board members soon. Please complete this and return to me promptly.

**II. Treasurer's Report-Jane**

Cash in the bank, total (Jane): ): \$ \_\_\_\_\_

Financial Reports for approval: (handout)

New donors from \_\_\_\_\_(Jane):

Runner

Jogger

Walker

### III. Vice President's Report/Government-Sharon

No report.

### IV. Fundraising Report-Bill Z.

Cash donations total to date:

Sponsored projects total to date:

Fundraising grand total to date:

### V. Public Relations Report-Leslie

(LK) – Check out Leslie's new Board page on the ANT website. It looks incredible!

### VI. Other New Business-All

(LK) – Announcement: Two grants were awarded to ANT on 11/10/06! **The Community Foundation of Greater Ft. Wayne** awarded ANT \$10,000 of unrestricted Agency funding, AND \$50,000 toward the design/engineering of Towpath Phase IV. Thanks to Sara Candioto-Burns for her help on the Towpath narrative and grant delivery, and to Leslie Remenschneider and Elizabeth White for their help assembling all the grant materials! This was a long process in July & August and well worth it!

### VII. Executive Director's Update - Lori

#### Administrative Updates

**Admin. Assistand:** We have an accepted offer for our Administrative Assistant!! Jean Kaste has 5 yrs experience as a secretary at Homestead, and we feel she will be a great fit for ANT! Her start date will be December 6, 2006.

**2007 Budget** – Needs Review for Board Approval. I will email this to Board.

**Phase 1 wrap up.** Please see attached Fundraising document.

#### Other projects/signage/trailheads

Grants – We are submitting a \$10K application to **Bikes Belong** toward construction of the "Central Loop," focusing on Falls Drive access. Grant Due 11/27/06.

Grants – We're submitting a \$25K application to **Lincoln Financial Foundation** under Arts and Culture category for the Towpath Trailhead, including an artistic sculpture

**Signage** – See new boards of ANT's wayfinding "signage family." Baldus/Landplan are working on these designs w/shades of green and burgundy to match our ANT materials. Our goal is to bid out sign production this winter for 2006-2007 trail construction, with installations on Scott and Eggeman in spring 2007. Proposed new signage will include logo signs to direct users to trailheads, wayfinding signs off of trail entrances to specify

distance to destinations, rest area signs that will contain ANT's map, and trailhead signage for parking areas.

## **VIII. Project Updates- Lori**

### **Eggeman Rd.**

Construction Committee approved Change Order of \$7200 to undercut, place geogrid and stone 200' of path on south end of Probst's property.

Construction Committee approved Change Order of \$7800 to widen 750' of the 1500' section adjacent to the road by 2 additional feet. This will improve trail safety by allowing more room for the barrier/buffer and allowing comfortable 2-way trail traffic in this area.

Decision needed on barrier. Will submit costs at board meeting.

Schedule update will be given at board meeting.

### **Scott Rd.**

Construction Committee approved Change Order of \$1080 for the installation of 2' of river rock behind the retaining wall. This should be a spec for future retaining walls in the plans.

Construction Committee approved a preliminary Change Order to cover the costs of trucking 70 cu yds of extra fill. We are awaiting cost of trucking as of 11/13.

Thanks to Bob Kennedy, we resolved the sprinkler system issue with Rock Creek. The City agreed to re-install the sprinkler system with a separate contract in the spring.

In the future, can we require subdivisions to relocate a sprinkler system on their own before we install a trail along a road? These systems average ~\$20,000.

Bridge is complete. Strebis is making \$1000 donation to ANT. Strebis will install handrail on all 4 sides of bridge after asphalt is complete.

Schedule update will be given at board meeting. Brooks needs 1.5 days to stone and 1.5 days for binder coat of asphalt. Surface coat will depend on weather.

### **Scott Rd/SR 14 Extension**

Construction committee has recommended a design alternative to bring users across Scott Rd. and into BK's parking lot.

Awaiting Steve Davis' approval before we can have A&Z proceed with this design.

Legal descriptions/Easements needed for Sunrise Methodist and Burger King. BK's legal will be an addition to A&Z's contract.

We are planning an event for Shoppes of Scott Rd businesses.

Construction (estimated \$42,000) summer 2007.

### **Covington Rd.**

City is requesting proposal from consulting firm Butler, Fairman & Seyfert for design.

### **Amber Rd.**

County is purchasing ROW and preparing for 2007 construction.

## Liberty Mills Rd

Preliminary engineering complete. Plans were routed throughout City and Utilities; all comments submitted to Landplan Group.

Construction Committee approved 2 additions to Landplan's contract: 1) Not to exceed \$2500 to revise drawings to meet City codes and regulations and meet w/City and ANT for reviews. 2) \$2000 for erosion control submittal.

## Homestead Rd

Lori is sending a letter to 15 property owners with frontage along Homestead, signed by LK, Henry Najdeski, and Scott Miller. We need easements from nearly all of these owners in order to meet multi-use trail standards. LK, Henry and Scott will have small meetings with these owners in December.

MSKTD completed preliminary engineering and needs ROW results before they can submit plans to the City.

## Towpath Trail

INDOT funding details need to be clarified. We are working w/INDOT, City, Linda Bloom, Bill Hartman, on the TE process for the pre-approved \$1 million.

With the \$50,000 we just received, we can send out RFP's and select a consultant for Phase IV in December.

Through the Towpath Task Force, we will work this winter on a Towpath logo and PR. Dawn Ritchie has hired a consultant for the logo. The Taskforce would like to generate a Towpath powerpoint and brochure featuring history, nature and connectivity.

Kick-off event: We would like to host a Towpath PhIV kickoff, possibly at the Marriott Residence Inn, for area businesses in ~February 2007 to create buy-in along ph IV.

Fundraising – once we have renderings from our Phase IV consultant, can we go to companies along all of phase IV for fundraising?

Little River Wetlands Project is interested in establishing a trailhead at the Boy Scout office, and in using the towpath in its current state along Phase IVB to invite the public to Eagle Marsh.

## IX. **Calendar:** ie, board meetings, sub-committee meetings, public meetings, fundraisers. New information is in blue

Event: ANT Holiday Party

Date: Friday, Dec. 15th

Time: 7PM

Location: Jane and Greg Schmitt's home

10510 Vermilyea Pass, Covington Lake Estates

Event: 2007 ANT Board Meeting (will continue to be on the 4<sup>th</sup> Wednesday of the month)

Jan. 24, 2007

Feb. 28

March 28 (spring break?)

April 25

May 23

June 27 – change to summer schedule?

July 25 – change to summer schedule?

August 22 – change to summer schedule?

Sept. 26

Oct. 24

November 28

December – to be determined.

**X. Hand-outs**

Funded projects table

Updated donor list

2007 Budget

Phase 1 Fundraising Summary

Lori's report from National Trail Symposium