



Minutes
Board of Directors Meeting
November 17 , 2004

Board Members in Attendance:

<input checked="" type="checkbox"/>	Lynn Reecer	<input type="checkbox"/>	Jim Coplen	<input checked="" type="checkbox"/>	Gail Herendeen	<input checked="" type="checkbox"/>	Mark O'Shaughnessy
<input checked="" type="checkbox"/>	Stephanie Schultz	<input checked="" type="checkbox"/>	Bob Kennedy	<input type="checkbox"/>	Barbara Krisher	<input type="checkbox"/>	Debbie Probst
<input type="checkbox"/>	Sharon Jellison	<input checked="" type="checkbox"/>	Leslie Ferguson	<input checked="" type="checkbox"/>	Art Mandelbaum	<input type="checkbox"/>	Gregg Walbridge
<input checked="" type="checkbox"/>	Jane Schmitt	<input checked="" type="checkbox"/>	Mike Fitch	<input checked="" type="checkbox"/>	Scott Miller	<input checked="" type="checkbox"/>	Bill Zielke

Also in attendance:

<input checked="" type="checkbox"/>	Nelson Peters, Allen County Commissioner
<input checked="" type="checkbox"/>	Anthony Juliano, PR Volunteer

I. Announcements/Introductions-Lynn

a. Nelson Peters

- i. Nelson spoke briefly in support of ANT, commenting on the professional and complete written materials. He views ANT as a component of Ft. Wayne's Economic Development efforts and stated his support

b. Anthony Juliano

- i. Anthony is a new volunteer for Public Relations. He will assist Leslie with PR, primarily the media contacts. Previously with Parkview Hospital, he is now with the Asher Agency.

II. For approval

- a. Minutes of 10-20-04 Board Meeting approved

III. Treasurer Report-Jane

- a. Total funds: \$23,505

IV. Fundraising (Bill)

a. Donor Recognition

- i. The feeling at this point is that donor recognition via a permanent marker may not be a critical need of donors. It may need to be revisited after some sales calls are made, but we'll progress without a stated donor recognition plan (ie, no park benches, no mile markers, etc).
- ii. ANT will do press releases, web postings for donors.

b. General Comments

- i. Approximately \$300,000 is needed for grant matching funds.
- ii. Bill continues to work through issues related to fundraising time-lines (ie, plan if time is up and donation goals have not been met), tax laws, book-keeping, records, receipts, etc.

V. Fundraising Division Reports

a. Reed Miller (Corporate)

- i. Contact list currently has 146 companies which may not be enough to reach target.
- ii. There was discussion regarding who will be making the contacts (board members plus specially trained group of others).

b. Judy Dusman (Grass Roots)

i. Cocktail Party at Freelands

1. date: not set
2. price: \$1,000 per couple
3. primary goal: raise money

ii. Cocktail Parties: 17 people will host cocktail parties in their home

1. date: January through March

- 2. price: \$100 per couple
- 3. primary goal: raise awareness, get leads and contacts for fundraising
- iii. Neighborhood Campaigns
 - 1. Site specific (campaigns will be in areas of trail construction)
- iv. Community Based Fundraisers
 - 1. price: much lower, to appeal to the masses.
 - 2. goal: awareness, funds

c. Eli (Grants)

- i. TEA grant is progressing.
 - 1. FW Firestation (currently under construction at Covington and Scott Roads):
Lynn will request a path to be installed around their building. If they agree, that effort will be written into the TEA grant application (although the path could not apply to our match).

d. Melani (Grants)

- i. Fort Wayne Community Foundation: declined request for grant application. Will retry next year.
- ii. Melani is working on grants from Lincoln Foundation, English-Bonter-Mitchell Foundation, DNR, Follinger Foundation.

VI. Public Relations-Leslie Ferguson

- a. Promotional Materials being finalized and will be posted on the web site for downloads.
- b. (All) Leslie will write the bios based on the information you provide. Please e-mail this information to her:
 - hometown
 - education
 - professional experience
 - professional organizations
 - volunteer/community involvement
 - family (spouse, kids, if applicable)
 - passion for trails
 - other vital info.
- c. Ribbon Cutting (for path on SACS): will progress with plans, even if it falls during cold weather. Trail will need to be named by then.

VII. Trail naming

- a. "Aboite New Trails" is the name of the organization. The network of trails will have another name.
- b. Leslie will research and propose a handful of names to the board for an e-mail vote.

VIII. Construction/Engineering Project Review

- a. In the future, Mike and Bob will hold construction contractors accountable to their projected completion times when they fall in city or county right of way.
- b. W. Hamilton/Covington SACS Trail
 - i. Deadline for trail construction has not been set.
 - ii. Mike will follow-up on plans around the retention ditch to be sure this trail reflects the quality of path we expect throughout the project
 - iii. Lynn/Gregg will follow-up to get 6 inches of gravel on both sides of the trail (this prevents weed/grass growth over the trail and aids in snow removal).
- c. TEA Grant Trail Project-Covington Rd. and Homestead Rd.
- d. Eggeman, Aboite (Barbara's portion), Homestead (SACS Property)
- e. (all) Illinois Rd./State Route 14-INDOT project **Meeting 12/2 6:00 Deer Ridge**. Please try to attend this meeting as it is important to show support – many times only those in opposition attend.
- f. Aboite Center from Jefferson to Coventry

IX. Right-of-Way

- a. Right-of-Way acquisition involves a sequence of events. Let's use Eggeman as an example:
 - i. Pre Engineering and Design
 1. ANT is paying Bonar \$4,000 for this. Gregg is our contact.
 2. The result will be a field survey, a detailed map and plan, right-of-way requirements.
 - ii. Presentation of options: the proposed plan will show different options for utility locations, drainage issues, etc.
 - iii. Acceptance: ANT accepts the plan
 - iv. County Review: the county must review and accept Bonar's plans.
 - v. Approach Property Owner
 1. With the detailed map in hand, ANT may make the initial "friendly" visit (Scott is willing to do)
 2. or it may be done via a letter (Steph will draft a letter and put together a page outlining what it means to the homeowner).
 - vi. County takes over the legal process
- b. Mike will complete the "Memorandum of Understanding" that defines who does what. This is important since the county has not previously worked with a private not-for-profit organization like this.

X. Other Updates

- a. Meeting with Ray Irvin, Indy Greenways Administrator
 - i. Lynn shared the following pearls:
 1. Ray said, "the biggest mistake in Inday was to NOT put the Greenways with Public Works".
 2. Public Works maintains Indy Greenways
 3. Many trails are not marked with painted lines – Ray feels we don't need to mark ours.
 4. Indy Greenways has "on road facilities" for fast bikers (3-4 foot shoulders on the roads).
 5. Government started their trails – not a private effort.
 6. Businesses have sprung up all over the trails.
 7. They use many different materials – not limited to asphalt or something.
 8. Trails have 6 inches of gravel on each side for snow removal and to keep weed/grass from growing over the trail.
- b. County Highway Updates-Mike
- c. City Public Works updates-Bob

XI. Trail Head

- a. Gail will discuss with Barbara to see if land can be set aside in Indian Trails Park.

XII. Upcoming dates

December 2

6:00 PM

Deer Ridge

INDOT meeting regarding SR 14

December 17

6:00 PM

Lynn and Mark's Home

Holiday party for the board members and volunteers

January 12, 2005

6:30 PM

Fort Wayne Country Club

Board Meeting